

MINUTES
PUBLIC SERVICE BOARD
CITY OF EL PASO
August 12, 2015

The regular meeting of the Public Service Board was held Wednesday, August 12, 2015, at the El Paso Water Utilities Public Service Board Meeting Room located at 1154 Hawkins Boulevard, El Paso, Texas.

PSB MEMBERS PRESENT

Dr. Richard T. Schoephoerster, Chair
Ruth Katherine Brennand, Vice Chair
Terri Garcia, Secretary-Treasurer
Mayor Oscar Leeser, Ex-Officio Member
Henry Gallardo, Member
Christopher Antcliff, Member
Bradley Roe, Member

PSB MEMBERS ABSENT

None

PSB EMPLOYEES PRESENT

John E. Balliew, P.E., President and Chief Executive Officer
Lupe Cuellar, General Counsel

EPWU EMPLOYEES PRESENT

Matthew Behrens, Assistant General Counsel
Daniel Ortiz, Assistant General Counsel
Alan Shubert, Vice President
Lisa Rosendorf, Chief Communications & Government Affairs Officer
Art Duran, Chief Financial Officer
Gilbert Trejo, Chief Technical Officer
Armando Renteria, Chief Information Officer
Vick Pedregon, Wastewater Plant Superintendent
Robert Hernandez, Wastewater Plant Superintendent
Gustavo Ogaz, Wastewater Plant Superintendent
Severo Borrego, Instrumentation Control Manager
Gretchen Byram, Computer Media Specialist
Javier Camacho, Public Information Specialist
Christina Montoya, Marketing & Communications Manager
Rose Guevara, Senior Purchasing Agent
Cynthia Osborn, Real Estate Manager/Counsel
Leticia Missirian, Security & Emergency Response Coordinator
Georgette Webber, Executive Secretary

GUESTS

Pam Farone, Citizen
Taylor Moreno, City of El Paso
Sannan Villalobos, ARCADIS U.S.
Joe Cardenas, Moreno Cardenas
Ed Archuleta, UTEP
Richard Adatao, UTEP

Chamindra Dassanayake, Hazen & Sawyer
Doug Caroom, Bickerstaff, Heath, Delgado Acosta, L.L.P.
Richard de la Torre, Clowe & Cowan
Baltazar Lucero, Clowe & Cowan

MEDIA
KVIA

The Public Service Board meeting was called to order by Dr. Schoephoerster at 8:06 a.m. A quorum of its members was present. After a moment of silence, those in attendance joined Ms. Gretchen Byram, Computer Media Specialist, in reciting the Pledge of Allegiance.

CONSENT AGENDA

On a motion made by Mr. Antcliff, seconded by Ms. Garcia, and unanimously carried, the Board took action on the following consent agenda items:

APPROVED THE MINUTES OF THE REGULARLY SCHEDULED MEETING HELD ON JULY 8, 2015.

The Board approved the minutes of the regularly scheduled meeting held on July 8, 2015.

APPROVED THE PURCHASE OF (43) HP MODEL ELITEDESK 800 G1 PERSONAL COMPUTERS AND (15) DELL PRECISION WORKSTATION 5810 XCTO WORKSTATIONS FROM DECISION TREE, INCORPORATED, THROUGH BUY BOARD PRICING FROM THE STATE OF TEXAS HP DIR CONTRACT NUMBER (DIR-TSO-2538) AND STATE OF TEXAS DELL DIR CONTRACT NUMBER (DIR-SDD-1951-TX) IN THE AMOUNT OF \$64,472.

The Board approved the purchase of (43) HP Model EliteDesk 800 G1 personal computers and (15) Dell Precision Workstation 5810 XCTO workstations from Decision Tree, Incorporated, through buy board pricing from the State of Texas HP DIR Contract Number (DIR-TSO-2538) and State of Texas Dell DIR Contract Number (DIR-SDD-1951-tx) in the amount of \$64,472.

AWARDED THE LEE SCADA SYSTEM UPGRADE TO PRIME CONTROLS IN THE AMOUNT OF \$290,500, OFFERED WITH BUYBOARD PRICING THROUGH GSA SCHEDULE CONTRACT NUMBER: GS-35F-0455W.

The Board awarded the Lee SCADA System Upgrade to Prime Controls in the amount of \$290,500, offered with BuyBoard pricing through GSA Schedule Contract Number: GS-35F-0455W.

APPROVED THE PURCHASE OF ONE RETURN ACTIVATED SLUDGE PUMP THROUGH THE USE OF REGION 19 CONTRACT NUMBER 13-6924, INDUSTRIAL PUMPS, MOTORS, FILTER, FLOW METERS, SALES, SERVICE AND REPAIRS, TO CLOWE AND COWAN OF EL PASO, INCORPORATED, IN THE AMOUNT OF \$85,102.08.

The Board approved the purchase of one Return Activated Sludge Pump through the use of Region 19 Contract Number 13-6924, Industrial Pumps, Motors, Filter, Flow Meters, Sales, Service and Repairs, to Clowe and Cowan of El Paso, Incorporated, in the amount of \$85,102.08.

APPROVED THE PURCHASE FOR A 2015 INTERNATIONAL 7600 SFA 6X4 VACUUM JET RODDER TRUCK FROM THE TEXAS LOCAL GOVERNMENT PURCHASING COOPERATIVE BUYBOARD CONTRACTS NUMBERS 430-13 AND 421-13 TO SOUTHWEST INTERNATIONAL TRUCKS, INCORPORATED, IN THE AMOUNT OF \$334,379.

The Board approved the purchase for a 2015 International 7600 SFA 6x4 Vacuum Jet Rodder Truck from the Texas Local Government Purchasing Cooperative BuyBoard Contracts Numbers 430-13 and 421-13 to

Southwest International Trucks, Incorporated, in the amount of \$334,379.

APPROVED THE PURCHASE OF OFFICE FURNITURE FOR THE FIRST AND THIRD FLOOR REMODELING PROJECTS TO FACILITIES CONNECTION THROUGH THE USE OF TXMAS CONTRACT NUMBER 3-711050-6 IN THE AMOUNT OF \$52,508.25.

The Board approved the purchase of office furniture for the first and third floor remodeling projects to Facilities Connection through the use of TXMAS Contract Number 3-711050-6 in the amount of \$52,508.25.

REGULAR AGENDA

PRESENTATION OF THE PEAK PERFORMANCE AWARDS FROM THE NATIONAL ASSOCIATION OF CLEAN WATER AGENCIES: PLATINUM AWARD TO THE JOHN T. HICKERSON WATER RECLAMATION FACILITY; GOLD PEAK AWARD TO THE FRED HERVEY WATER RECLAMATION PLANT; GOLD PEAK AWARD TO THE ROBERTO R. BUSTAMANTE WASTEWATER TREATMENT PLANT; AND SILVER PEAK AWARD TO THE HASKELL R. STREET WASTEWATER TREATMENT PLANT

Ms. Christina Montoya, Marketing and Communications Manager, made a PowerPoint presentation to the Board regarding this item (copy on file in Central Files). El Paso Water Utilities is a member of the National Association of Clean Water Agencies (NACWA). NACWA recognizes member agency facilities that meet Peak Performance award criteria for compliance with wastewater discharge permits. For 2014, NACWA recognized four EPWU wastewater plants with Peak Performance Awards. The John T. Hickerson Water Reclamation Facility (Northwest Plant) received the Platinum Award. The Roberto R. Bustamante Wastewater Treatment Plant and the Fred Hervey Water Reclamation Plant received the Gold Award. The Haskell R. Street Wastewater Treatment Plant received the Silver Award.

The NACWA Platinum Award recognizes facilities that achieve 100% compliance with wastewater discharge permits for at least five consecutive years. The John T. Hickerson Water Reclamation Facility received the Platinum Award for perfect compliance over the last 16 consecutive years of operation. The Roberto R. Bustamante Wastewater Treatment Plant and Fred Hervey Water Reclamation Plant received the Gold Award, which recognizes treatment work that has achieved 100 percent compliance with their permits for an entire calendar year. The Haskell R. Street Wastewater Treatment Plant received the Silver Award, which recognizes facilities that have received no more than five permit violations per calendar year. Mr. Fred Murillo, Superintendent, received the Platinum Award for the John T. Hickerson Water Reclamation Facility. Mr. Gustavo Ogaz, Superintendent, received the Gold Award for the Roberto R. Bustamante Wastewater Treatment Plant. Mr. Vick Pedregon, Superintendent, received the Gold Award for the Fred Hervey Water Reclamation Plant. Mr. Robert Hernandez, Superintendent, received the Silver Award for the Haskell R. Street Wastewater Treatment Plant.

DISCUSSED AND TOOK ACTION ON PRESENTATION BY THE UNIVERSITY OF TEXAS AT EL PASO ON THEIR CENTENNIAL PARK PROJECT.

Ms. Cuellar informed the Board that Dr. Schoephoerster would abstain from the discussion and vote on this item. Mr. Richard Adauto, from the University of Texas at El Paso made a PowerPoint presentation to the Board regarding this item (copy on file in Central Files). In September 2013, the PSB approved Task Order Number 3 – University of Texas at El Paso Centennial Park Reclaimed Water Project to CH2M Hill for design services and a location study within the scope of work for the design services rendered in the amount of \$400,000 contingent upon UTEP agreeing to 50/50 cost sharing with the PSB. Additionally, the Board said it would consider refunding UTEP its portion of the design services costs if the project moved forward into the construction phase. During the presentation, Mr. Adauto asked the Board to consider and approve the following: proceeding with design services and construction for the joint EPWU/UTEP Reclaimed Water Project; locating the plant on UTEP property; and proceeding with design in FY 2015 and construction in FY 2016. He also asked the Board to consider UTEP's in-kind contributions. Mr. Ed Archuleta, Director of Water

Initiatives at UTEP, made comments to the Board regarding this presentation. Mr. Balliew and Mr. Archuleta addressed several questions from the Board.

On a motion made by Mayor Leaser, seconded by Mr. Antcliff and unanimously carried with Dr. Schoephoerster abstaining from the vote, the Board authorized the President/CEO to initiate the design of the UTEP Centennial Park Reclaimed Water Project.

AWARDED A PROFESSIONAL ENGINEERING SERVICES CONTRACT FOR THE FIELD OPERATIONS FACILITIES MASTER PLANNING AT 9751 PAN AMERICAN TO HUITT-ZOLLARS, INCORPORATED.

Mr. Gilbert Trejo, Chief Technical Officer, made a PowerPoint presentation to the Board regarding this item (copy on file in Central Files). El Paso Water Utilities is relocating its field operations facilities from the current location in central El Paso to 9751 Pan American Drive in southeast El Paso. A master plan of the property required in order to optimize the following facilities: buildings, utilities, drainage, landscaping, communications and considerations for future expansions. The Architectural/Engineering Selection Advisory Committee met on July 15, 2015, to review and recommend selection of an architect to complete these services. Proposals were scored in the areas of technical competence, project approach, team organization and availability and project management and quality control. Huitt-Zollars was selected as the most qualified firm that best met the needs of the Utility for the services and demonstrated excellent abilities in all the evaluated categories. Project Management staff worked with Huitt-Zollars to develop the scope of services required for this project. A fee proposal associated with the scope of services was submitted, reviewed and negotiated with the consultant for the defined scope of work. The negotiated fees were in line with the level of effort required to complete the task and consistent with similar work completed recently. Mr. Trejo addressed questions from the Board regarding this item.

On a motion made by Mr. Gallardo, seconded by Ms. Brennan and unanimously carried, the Board awarded a professional engineering services contract for the Field Operations Facilities Master Planning at 9751 Pan American to Huitt-Zollars, Incorporated.

AWARDED A PROFESSIONAL ENGINEERING SERVICES CONTRACT FOR THE WATER AND WASTEWATER FACILITIES MASTER PLANNING OF PROPERTY LOCATED WITHIN FORT BLISS TO PARKHILL, SMITH AND COOPER, INCORPORATED.

Mr. Trejo made a PowerPoint presentation to the Board regarding this item (copy on file in Central Files). The United States Army is planning to sell approximately 1,530 acres of land located east of the El Paso International Airport, north of Montana Avenue, south and west of Loop 375 to a private developer. Balfour Beatty Communities has developed a conceptual plan which was included in the City of El Paso's 2012 comprehensive development plan. The United States Army asked the City of El Paso to annex the area into the city limits. EPWU needs to evaluate the ability of the existing water and wastewater system to meet demand and to determine potential impacts to the capital improvement program.

The Architectural/Engineering Selection Advisory Committee met on July 15, 2015, to review and recommend selection of the engineering firm for the above-referenced project. Proposals were scored in the areas of technical competence, project approach, team organization and availability and project management and quality control. Parkhill, Smith and Cooper was selected as the most qualified firm that best met the needs of the Utility in this important project and demonstrated excellent abilities in all the evaluated categories. The fee for the Water and Wastewater Facilities Master Planning of Property Located within Fort Bliss was negotiated based on similar projects and is in line with the level of effort and hours required to complete the project. Mr. Trejo and Mr. Balliew addressed questions from the Board regarding this item.

On a motion made by Mr. Antcliff, seconded by Mr. Gallardo and unanimously carried, the Board awarded a professional engineering services contract for the Water and Wastewater Facilities Master Planning of property located within Fort Bliss to Parkhill, Smith and Cooper, Incorporated.

APPROVED CHANGE ORDER NUMBER 5 FOR THE MAGNOLIA STORMWATER PUMP STATION – REBID TO R.M. WRIGHT CONSTRUCTION IN AN AMOUNT NOT TO EXCEED \$250,000.

Mr. Alan Shubert, Vice President, made a PowerPoint presentation to the Board regarding this item (copy on file in Central Files). The project area is located in central El Paso. This is a multi-phase project to reduce flooding on Interstate Highway 10. This phase consists of the construction of a 113 million gallons per day stormwater pump station, 4.1 million gallon storage basin and installation of 290 linear feet of 96-inch diameter steel-encased tunneled crossing with an 84-inch gravity inlet line. The Public Service Board recently approved the purchase of an adjacent property, which will be used for the construction of a second storage basin at this site. Change Order Number 5 is for the pipeline that will connect to the current basin under construction. A second storage basin will be constructed under a separate contract. Project Administration staff negotiated an equitable cost for the installation of the pipeline with the contractor, R.M. Wright Construction. Mr. Shubert and Mr. Balliew addressed questions from the Board regarding this item.

On a motion made by Ms. Brennan, seconded by Ms. Garcia and unanimously carried, the Board approved Change Order Number 5 for the Magnolia Stormwater Pump Station – Rebid to R.M. Wright Construction in an amount not to exceed \$250,000.

APPROVED DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES FOR THE INSTALLATION OF DISC FILTERS AT THE JOHN T. HICKERSON WATER RECLAMATION FACILITY TO PARKHILL, SMITH AND COOPER, INCORPORATED; AND AUTHORIZED FUNDING THROUGH THE COMMERCIAL PAPER PROGRAM.

Mr. Trejo made a PowerPoint presentation to the Board regarding this item (copy on file in Central Files). The John T. Hickerson Water Reclamation Facility provides reclaimed water for customers on El Paso's west side. The current traveling bridge filters that treat the wastewater effluent to reclaimed water standards have reached the end of their life span and will be replaced with a new and improved technology, cloth disc filters. Project Management staff worked with the consultant, Parkhill, Smith and Cooper (PSC), during the evaluation phase of this project, which included piloting of available products and technologies. PSC's experience and expertise associated with the evaluation phase qualified them to complete the design and construction phase services. A fee proposal associated with the scope of services for the design and construction phases was negotiated with PSC. The agreed upon fees were in line with the level of effort and hours required to complete the project. Mr. Trejo addressed questions from the Board regarding this item.

On a motion by Mr. Antcliff, seconded by Ms. Garcia and unanimously carried, the Board approved Design and Construction Administration Services for the installation of disc filters at the John T. Hickerson Water Reclamation Facility to Parkhill, Smith and Cooper, Incorporated; and authorized funding through the Commercial Paper Program. **(Resolution attached)**

APPROVED TASK ORDER NUMBER 6, CONSTRUCTION ADMINISTRATION SERVICES FOR HASKELL R. STREET WASTEWATER TREATMENT PLANT IMPROVEMENTS TO PRIMARY ELECTRICAL DISTRIBUTION LINES TO CDM SMITH, INCORPORATED.

Mr. Trejo made a PowerPoint presentation to the Board regarding this item (copy on file in Central Files). The Utility is replacing the chemical scrubbers that were impaired during the May 2014 fire at the Haskell R. Street Wastewater Treatment Plant. The footprint and height of the new replacement bio-scrubbers requires the relocation of the substation and overhead electric lines. The consultant will oversee the installation of the substation and electric lines. Project Management staff worked with the consultant CDM Smith to develop the scope of work for the project. A fee proposal associated with this scope of services was submitted, reviewed

and negotiated with the consultant to come to an agreement on the cost to complete the project. The negotiated construction services fees are in line with the level of effort and hours required to complete the project and include office and field engineering services. Mr. Trejo addressed questions from the Board regarding this item.

On a motion made by Ms. Garcia, seconded by Mr. Antcliff, and unanimously carried, the Board approved Task Order Number 6, Construction Administration Services for Haskell R. Street Wastewater Treatment Plant Improvements to Primary Electrical Distribution Lines to CDM Smith, Incorporated.

AWARDED BID NUMBER SW40-15, POLLARD POND IMPROVEMENTS, TO THE LOWEST, RESPONSIVE, RESPONSIBLE BIDDER, KARLSRUHER, INCORPORATED, IN THE AMOUNT OF \$996,126.89.

Mr. Shubert made a PowerPoint presentation to the Board regarding this item (copy on file in Central Files). This project is part of a series of phased improvements to the Government Hills system located in central El Paso. The improvements were part of the recommendations in the Stormwater Master Plan. The objective of the project is to provide a park-pond facility for the mitigation and management of stormwater runoff from the Government Hills system. EPWU received ten bids for this project ranging from \$996,126.89 to \$1,274,199.00. The engineer's estimate was \$1,126,591.20. The project consulting engineer, Moreno Cardenas, evaluated the qualifications of the apparent low bidder and determined that Karlsruhe met the minimum general requirements as well as the minimum project specific criteria on the bid documents. EPWU staff evaluated the engineer's evaluation matrix and recommended award of Bid Number SW40-15, Pollard Pond Improvements to Karlsruhe as the lowest, responsive, responsible bidder, in the amount of \$996,126.89. Mr. Shubert and Mr. Balliew addressed questions from the Board regarding this item.

On a motion made by Mr. Antcliff, seconded by Mr. Roe, and unanimously carried, the Board awarded Bid Number SW40-15, Pollard Pond Improvements, to the lowest, responsive, responsible bidder, Karlsruhe, Incorporated, in the amount of \$996,126.89.

RATIFIED PURCHASE ORDERS FOR ABATEMENT AND DEMOLITION SERVICES FOR THE GATEWAY STORMWATER PONDS PROJECT, TO THE LOWEST PROPOSER, BORDER DEMOLITION AND ENVIRONMENTAL, INCORPORATED, IN THE AMOUNT OF \$261,632.89.

Mr. Shubert made a PowerPoint presentation to the Board regarding this item (copy on file in Central Files). The Gateway Stormwater Ponds project is located in central El Paso. Thirteen properties were purchased for the expansion of the Gateway West Pond and construction of a new Gateway East Pond Phase I. Six of these properties required abatement prior to being demolished, and all properties required demolition services. The Gateway Stormwater Pond Project was identified as an urgent public necessity project that required it to be operational in time for the 2015 monsoon to mitigate flooding on IH-10. The City of El Paso conducted the procurement for on-call asbestos abatement services and selected Border Demolition and Environmental and MFH Environmental. EPWU used this contract to request the abatement and demolition proposals from the two selected companies. Border Demolition presented the lowest proposal and was selected to complete the work. Mr. Shubert and Mr. Balliew addressed questions from the Board regarding this item.

On a motion made by Mr. Gallardo, seconded by Ms. Brennan, and unanimously carried, the Board ratified purchase orders for Abatement and Demolition Services for the Gateway Stormwater Ponds Project, to the lowest proposer, Border Demolition and Environmental, Incorporated, in the amount of \$261,632.89.

AWARDED BID NUMBER SW42-15, DEMOLITION AND ASBESTOS REMOVAL SERVICES, TO THE LOWEST, RESPONSIVE, RESPONSIBLE BIDDER, JMR DEMOLITION, LTD., IN THE AMOUNT OF \$236,923.18.

Mr. Shubert made a PowerPoint presentation to the Board regarding this item (copy on file in Central Files). The Gateway East Stormwater Pond Phase II, Copia Stormwater Pond and Piedras-Magnolia Stormwater Pond

are under design and will be constructed to capture stormwater runoff to reduce flooding on IH-10. Twenty properties were purchased for the construction of these stormwater facilities. Demolition and asbestos removal services were required for the twenty properties. EPWU received three bids for this project on July 23, 2015 ranging from \$236,923.18 to \$283,506.21. EPWU staff evaluated the qualifications of the apparent low bidder and determined that JMR Demolition met the minimum general requirements as well as the minimum project specific criteria on the bid documents. Staff recommended award of the contract for Bid Number SW42-15, Demolition and Asbestos Removal Services, to JMR Demolition as the lowest, responsive, responsible bidder, in the amount of \$236,923.18.

On a motion made by Mr. Gallardo, seconded by Mr. Roe, and unanimously carried with Ms. Garcia absent from the vote, the Board awarded Bid Number SW42-15, Demolition and Asbestos Removal Services, to the lowest, responsive, responsible bidder, JMR Demolition, Ltd., in the amount of \$236,923.18.

AWARDED BID NUMBER 31-15, EPWU SECURITY OFFICER SERVICES, TO THE LOWEST, RESPONSIVE, RESPONSIBLE BIDDER, MIKE GARCIA MERCHANT SECURITY, LLC, IN THE ESTIMATED ANNUAL AMOUNT OF \$734,298, WITH THE OPTION FOR TWO, ONE-YEAR EXTENSIONS.

Mr. Art Duran, Chief Financial Officer, presented information to the Board regarding this item (copy on file in Central Files). Security officer services will cover critical locations of operation. The current GSA contract GS-07F-5426R expires September 10, 2015. EPWU received four bids from Mike Garcia Merchant Security, Dynamic Security, Ruiz Protective Service and G4S Secure Solutions. A quote was obtained to evaluate GSA pricing but it was higher than the bid from the lowest bidder. EPWU staff evaluated this bid and recommended award to the lowest, responsive, responsible bidder, Mike Garcia Merchant Security in the estimated annual amount of \$734,298. Mr. Duran addressed questions from the Board regarding this item.

On a motion made by Mr. Antcliff, seconded by Ms. Brennand, and unanimously carried with Ms. Garcia absent from the vote, the Board awarded Bid Number 31-15, EPWU Security Officer Services, to the lowest, responsive, responsible bidder, Mike Garcia Merchant Security, LLC, in the estimated annual amount of \$734,298, with the option for two, one-year extensions.

AWARDED BID NUMBER 35-15, CURBSIDE RESIDENTIAL TRASH COLLECTION - WESTWAY AND HOMESTEAD, TO THE SOLE, RESPONSIVE, RESPONSIBLE BIDDER, EL PASO DISPOSAL, L.P., IN THE AMOUNT OF \$588,522, WITH THE OPTION FOR TWO, ONE-YEAR EXTENSIONS.

Mr. Duran presented information to the Board regarding this item (copy on file in Central Files). The curbside residential trash collection bid is to provide curbside trash collection services to Westway and Homestead customers. On June 29, 2015, EPWU received one bid from El Paso Disposal. Staff evaluated this bid and concurred with Purchasing to recommend award to the sole, responsive, responsible bidder, El Paso Disposal, in the estimated annual amount of \$588,522. Mr. Balliew addressed questions from the Board regarding this item.

On a motion made by Ms. Brennand, seconded by Ms. Garcia, and unanimously carried with Mayor Leeser absent from the vote, the Board awarded Bid Number 35-15, Curbside Residential Trash Collection - Westway and Homestead, to the sole, responsive, responsible bidder, El Paso Disposal, L.P., in the amount of \$588,522, with the option for two, one-year extensions.

AWARDED BID NUMBER 41-15, FIBERGLASS MANHOLE INSERTS, TO THE LOWEST, RESPONSIVE, RESPONSIBLE BIDDER, CUBIC WATER, LLC, IN THE ESTIMATED ANNUAL AMOUNT OF \$345,500, WITH THE OPTION FOR TWO, ONE-YEAR EXTENSIONS.

Mr. Duran presented information to the Board regarding this item (copy on file in Central Files). Fiberglass inserts are needed to increase the structural integrity of the manhole and are utilized when corrosion is present

in the manhole concrete vertical barrels. EPWU received two bids from Cubic Water in the estimated annual amount of \$345,500 and J.R. Industrial in the estimated amount of \$417,000. EPWU staff evaluated this bid and recommended award to the lowest, responsive, responsible bidder, Cubic Water, in the estimated annual amount of \$345,500. Mr. Duran and Mr. Balliew addressed questions from the Board regarding this item.

On a motion made by Mr. Antcliff, seconded by Mr. Gallardo, and unanimously carried with Mayor Leeser absent from the vote, the Board awarded Bid Number 41-15, Fiberglass Manhole Inserts, to the lowest, responsive, responsible bidder, Cubic Water, LLC, in the estimated annual amount of \$345,500, with the option for two, one-year extensions.

APPROVED A SOLE SOURCE PURCHASE FROM ALFA LAVAL, INCORPORATED, FOR THE REHABILITATION AND OVERHAUL OF ONE BELT FILTER PRESS AT THE ROBERTO R. BUSTAMANTE WASTEWATER TREATMENT PLANT, IN THE AMOUNT OF \$189,600.

Mr. Duran presented information to the Board regarding this item (copy on file in Central Files). The overhaul of the existing equipment will include all new rollers, gear boxes, motors, pillow blocks, wash boxes, back plates, hydraulic modules, etc. Overhaul of the existing equipment will be similar to a replacement, but at about one-third the cost of actual replacement. New components and equipment will facilitate proper operation of the BFP, which will enhance the dewatering of the biosolids, producing a dryer cake that will save money on the sludge hauling costs. All parts, service, installation and startup cost are included and will be performed by Alfa Laval. Staff evaluated this purchase and concurred with Purchasing to recommend award to Alfa Laval in the amount of \$189,600. Mr. Duran and Mr. Balliew addressed questions from the Board regarding this item.

On a motion made by Ms. Garcia, seconded by Ms. Brennan, and unanimously carried with Mayor Leeser absent from the vote, the Board approved a sole source purchase from Alfa Laval, Incorporated, for the rehabilitation and overhaul of one Belt Filter Press at the Roberto R. Bustamante Wastewater Treatment Plant, in the amount of \$189,600.

APPROVED A SOLE SOURCE PURCHASE FROM ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INCORPORATED, FOR A ONE-YEAR ESRI ENTERPRISE ADVANTAGE PROGRAM SUBSCRIPTION, IN THE AMOUNT OF \$114,550.

Mr. Armando Renteria, Chief Information Officer, presented information to the Board regarding this item (copy on file in Central Files). The purchase of a three-year Environmental Systems Research Institute (ESRI) Enterprise License Agreement (ELA) was approved on September 11, 2013. As a means of supplementing the ELA with access to consulting services, premium technical support and training to perform in house Geographic Information System (GIS) upgrades, staff recommended the purchase of professional service credits and training through the ESRI Enterprise Advantage Program (EEAP). After a series of GIS upgrade planning sessions with ESRI support staff, a quotation for the purchase of a one year EEAP subscription was requested from ESRI who is the sole source provider of the EEAP. Mr. Renteria addressed questions from the Board regarding this item.

On a motion made by Ms. Garcia, seconded by Mr. Gallardo, and unanimously carried with Mayor Leeser absent from the vote, the Board approved a sole source purchase from Environmental Systems Research Institute, Incorporated, for a one-year ESRI Enterprise Advantage Program subscription, in the amount of \$114,550.

PRESENTATION BY GENERAL COUNSEL ON STAFFING CHANGES.

Ms. Cuellar presented information to the Board regarding recent staffing changes. The Legal Department has hired two Assistant General Counsels. Both attorney are experienced in municipal law. This was done to provide more responsive services to the Board, staff and the public. Additionally, the staffing changes will allow the Legal Department to be more proactive in reducing risks to the Utility and Board. Ms. Cuellar said the Legal Departments plans to take a more comprehensive review of all Rules and Regulations, contracts, personnel and

purchasing policies. The department will also provide more training to staff who will implement policies and reinforce training on human resource policies. Ms. Cuellar said her goal is to reduce the Utility's reliance on outside counsel. Mr. Matthew Behrens and Mr. Daniel Ortiz were introduced and the new additions to the Legal staff. Mr. Behrens will be responsible for transactional legal matters and Mr. Ortiz will handle litigation matters.

MANAGEMENT REPORT

- ***List of Presentation Made by Staff:*** Ms. Cuellar informed the Board that this item was deleted from the agenda.
- ***Update on Strategic Planning Implementation:*** Mr. Balliew said the annual budgeting process normally begins with the strategic planning process. Two years ago, the Utility began implementing the Balanced Scorecard methodology into its strategic planning. This implementation has taken more time than expected and Mr. Balliew said staff should be ready by August 2016 to engage with the Board, public and stakeholders in the strategic planning process.
- ***Advanced Water Purification Facility Pilot Plant Tours:*** Mr. Balliew stated the preview tours for the Advance Water Purification Facility Pilot Plant would start August 28, 2015 for the Board and elected officials. Public tours will begin September 4, 2015. Registration is required for the tour.

PUBLIC COMMENT: THE PSB WILL PERMIT PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA. THE CHAIR MAY IMPOSE REASONABLE TIME LIMITS FOR EACH SPEAKER.

There were no additional comments from the public.

EXECUTIVE SESSION

On a motion made by Ms. Brennand, seconded by Mr. Roe, and unanimously carried, the Board retired into Executive Session at 9:43 a.m., August 12, 2015, pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Sections 551.071 through 551.076 to discuss any of the following:

Section 551.071	Consultation with Attorney
Section 551.072	Deliberation Regarding Real Property
Section 551.074	Personnel Matters

- a. Section 551.072 Deliberation regarding Real Property
The Board will deliberate regarding a potential land purchase.

On a motion made by Mr. Antcliff seconded by Ms. Brennand, and unanimously carried, the Board reconvened in open session at 10:40 p.m., August 12, 2015.

DELIBERATED REGARDING A POTENTIAL LAND PURCHASE.

On a motion made by Ms. Garcia, seconded by Mr. Antcliff and unanimously carried, the Board authorized the President/CEO to proceed with the acquisition of land in the manner approved by the Board and in accordance with the terms and conditions specified by the Board

ADJOURNMENT

The meeting was adjourned at 10:41 a.m., August 12, 2015.

ATTEST:



Secretary-Treasurer



Chair

RESOLUTION

A RESOLUTION APPROVING THE AWARD OF THE DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES FOR INSTALLATION OF DISC FILTERS AT THE JOHN T. HICKERSON WATER RECLAMATION FACILITY (JTH WRF) TO PARKHILL, SMITH, AND COOPER, INCORPORATED; AND AUTHORIZING FUNDING THROUGH THE COMMERCIAL PAPER PROGRAM.

WHEREAS, the John T. Hickerson Water Reclamation Facility provides reclaimed water for customers on El Paso's west side and the current traveling bridge filters that treat the wastewater effluent to reclaimed water standards have reached the end of their life span and will be replaced with a new and improved technology cloth disc filters; and

WHEREAS, Parkhill, Smith and Cooper, Incorporated's (Parkhill) expertise and experience associated with the evaluation phase qualified them to complete the design and construction phase services and El Paso Water Utilities negotiated the fees with Parkhill for such services in an amount not to exceed \$217,000.00 and the agreed upon fees are in line with the level of effort and hours required to complete this project; and

WHEREAS, in order to take advantage of favorable interest rates and reduce financing costs, the Public Service Board (PSB) and the City Council authorized a Commercial Paper Program to finance PSB construction projects and engineering services and this Project is eligible for such Program.

NOW, THEREFORE, BE IT RESOLVED by the Public Service Board of the City of El Paso, El Paso Water Utilities:


Section 1. The findings and recitations set out in the preamble to this Resolution are true and correct and are hereby adopted by the Public Service Board by this reference for all purposes.

Section 2. That the Public Service Board approves award of the design and construction administration services for installation of disc filter at the John T. Hickerson Water Reclamation Facility to Parkhill, Smith and Cooper, Incorporated the amount not to exceed \$217,000.00. That the Public Service Board hereby authorizes the President/CEO to execute an agreement with Parkhill, Smith and Cooper, Incorporated for the John T. Hickerson Water Reclamation Facility Project.

Section 3. That the Public Service Board hereby authorizes funding of the Project through the PSB tax-exempt Commercial Paper Program from Commercial Paper Funds as approved in CIP#S4223, Account Number 1915-015, Budget FY 2015-2016, in the amount not to exceed \$217,000.00.

PASSED AND APPROVED at a regular meeting of the Public Service Board of the City of El Paso, Texas, this 12th day of August, 2015, at which meeting a quorum was present, held in accordance with the provisions of V.T.C.A. Government Code, Sections 551.001, et. seq.


EL PASO WATER UTILITIES
PUBLIC SERVICE BOARD


Richard T. Schoephoerster, PhD, P.E., Chair

ATTEST:


Terri Garcia
Secretary/Treasurer

APPROVED AS TO FORM:


Lupe Cuellar, General Counsel

